



**Regular Board Meeting Minutes**  
**Posted in compliance with the California Governor’s Executive  
Orders N-25-20 and N-29-20**

**Location: Via Zoom Virtual Meeting Platform**

**[Zoom Link](#)**

**Meeting ID: 829 8091 3041**

**Password: JqU5rN<sup>1</sup>**

**Thursday, January 14, 2021, 5:00 p.m.**

**I. CALL TO ORDER:** Board President Danelle Fisher called the meeting to order at 5:09 pm.

**II. ROLL CALL**

Board Members: Danelle Fisher, Mary McCullough, Vicki Graf, Miles Remer, Matthew Swanlund, Karina Fedasz, Suzanne Madison Goldstein, Ben Tysch

Staff/Guests: Shawna Draxton, Jennie Brook, Janine Bielski, Mike Johnston, Susan Kim

Absent: None

Recorded by: Shawna Draxton

**III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item #1:</b>	<b>Executive Director’s Special Report on COVID-19/Closure/Distance Learning Plan and Implementation</b>
<b>Description:</b>	(a) Update on Distance Learning and calendar (b) Food delivery/lunch program (c) Subgroup service delivery

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<sup>1</sup> Please see Notice No. 2 at the end of this agenda for complete public access information. Please note that in compliance with the Brown Act, as modified by Executive Orders N-25-20 and N-29-20, the physical locations of individual participants are omitted.

	(d) Governance and board meetings (e) Employees and vendors (f) Graduation requirements (g) Attendance and Engagement Tracking (h) Learning Continuity and Attendance Plan
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15-20 mins.
<b>Minutes:</b>	The next opportunity to provide pupil services on campus is February 1. COVID testing begins tomorrow at the Townhouse beginning with faculty, specifically staff and students handling and receiving assessments. Several LMU student teachers on campus. LMU MOU is being worked on and is looking great. Monday lunch distribution is happening and will move to daily once back on campus.

<b>Item #2:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	(i) Academic Achievement Report (j) School Climate and Culture (k) Human Capital
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 mins.
<b>Minutes:</b>	State testing is beginning soon. Preliminary growth data shows improvement. Service quarter beginning this semester with Grass Roots Neighbors as primary organization. Community/neighborhood/backyard clean up instead of beach clean up. Facilities business agreement is ongoing. Enrollment remains and is funded on last year's ADA. Personnel steady. No word yet from WASC.

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of monthly financials and current/projected budget updates
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Miles Remer/ExED
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 minutes
<b>Minutes:</b>	Mike Johnston presented the November 2020 financials including balance sheet, income statement and cash flow forecast. The December COVID relief bill included more money for schools, so WISH will be eligible for these restricted funds for learning loss mitigation, distance learning, etc. Governor announced next year's proposed budget. ExED to attend a conference next week to learn more about COLA (cost of living adjustment) WISH can expect from last year and this year.

<b>Item #4:</b>	<b>Legislative and General Updates/Brown Act Compliance</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any)/confirmation of individual online trainings
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes
<b>Minutes:</b>	New Form 700 requirements are moving over to LA County for implementation. LAUSD will no longer be the recipient.

<b>Item #5:</b>	<b>Development/WISHForward Updates</b>
<b>Description:</b>	Review of development team's work and fundraising/planning re same
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes
<b>Minutes:</b>	Corporate Sponsor and Gala committee meeting decided not to hold the virtual gala, silent auction and golf tournament and will move to the quarter of service with Grass Roots Neighbors so community members and donors can support GRN directly. Currently creating corporate sponsors worksheet. Last year's teacher experiences will be moved to a virtual format.

<b>Item #6:</b>	<b>CA School Dashboard Indicators</b>
<b>Description:</b>	Discuss CA Dashboard items in yellow or below
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time</b>	5 min
<b>Minutes:</b>	Had to report suspension rates which are down.

<b>Item #7:</b>	<b>EL Outreach Update</b>
<b>Description:</b>	Outcomes of past outreach/new strategies to be implemented
<b>Purpose:</b>	Oversight
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	See Executive Director's monthly report
<b>Est. Time</b>	10 min
<b>Minutes:</b>	VisitWISH.org will be showcasing a tour in Amharic and Spanish

<b>Item #8:</b>	<b>Board Development and Recruitment</b>
<b>Description:</b>	Update
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Danelle Fisher
<b>Materials:</b>	None

<b>Est. Time:</b>	10 min
<b>Minutes:</b>	On hold due to COVID

<b>Item #9:</b>	<b>Board Policy Review Update</b>
<b>Description:</b>	Board Review
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Dr. Shawna Draxton/Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	YMC has provided a policy book which will be presented to the Board hopefully in February..

#### IV. ITEMS FOR BOARD ACTION

**A. CONSENT ACTION ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from December 10, 2020 (written and audio)</b>
<b>Description:</b>	Review and approve December 10, 2020 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	December Meeting Minutes
<b>Est. Time:</b>	2 min

<b>Item #2:</b>	<b>Review and/or Update Non-Profit IRS Form 990 Policies</b>
<b>Description:</b>	The IRS Form 990 is the annual information return filed by non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. May is the final deadline.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Miles Remer/ExED
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	10 min

<b>Item #3:</b>	<b>Review School Accountability Report Card (SARC)</b>
<b>Description:</b>	California requires all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC) to the public. Charter schools are required to prepare SARC reports as a method by which to measure pupil progress in meeting pupil outcomes for state priorities. The SARC provides parents and the community with important information about each public school and to communicate a school's progress in achieving its goals.

<b>Purpose:</b>	Vote
<b>Presented By:</b>	Miles Remer/ExED
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	10 min

Single vote for Items 1, 2 and 3. Victoria Graf moved to approve items, Suzanne Madison Goldstein seconded. Roll call vote for Item 1-3 are as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>Gates Grant 1 Budget</b>		
<b>Description:</b>	Grant overview and budget approval		
<b>Purpose:</b>	Discussion and vote		
<b>Presented By:</b>	Miles Remer		
<b>Materials:</b>	In Board Folder		
<b>Est. Time:</b>	5 min.		

Discussion of Gates Grants and projects related thereto. Ben Tysch moved to approve items, Mary McCullough seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	-	Miles Remer, <i>Treasurer</i>	Y

<b>Item #2:</b>	<b>Gates Grant 2 Budget</b>		
<b>Description:</b>	Grant overview and budget approval		
<b>Purpose:</b>	Discussion and vote		
<b>Presented By:</b>	Miles Remer		
<b>Materials:</b>	In Board Folder		
<b>Est. Time</b>	5 min.		

Ben Tysch moved to approve items, Karina Fedasz seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

<b>Item #3:</b>	<b>2020-2021 Vendor Contracts</b>
<b>Description:</b>	Review proposed agreements
<b>Purpose:</b>	Discussion and vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed 2020-21 contracts with: <ul style="list-style-type: none"> <li>Levant Blanc Contract (Gates Grant Production)</li> </ul>
<b>Est. Time</b>	2 min

Discussion of contract with video production company producing WISH video under Gates Grants. Suzanne Madison Goldstein moved to approve items in substance with revisions to its form with negotiations, Dr Danelle Fisher seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

<b>Item #4:</b>	<b>Updated Fiscal Policies and Procedures</b>
<b>Description:</b>	Review changes to Fiscal P&P
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Jennie Brook/Mike Johnston
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	3 minutes
<b>Minutes:</b>	Proposed changes are holding electronic copies and not paper copies of checks, use of ACH payments, board approval is \$15k so updated wire transfer language, using 4th party to outsource payments.

Miles Remer moved to approve items, Suzanne Madison Goldstein seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

**VI. PUBLIC COMMENT: None**

**VII. CLOSED SESSION ITEMS:**

No closed session occurred.

<b>Item #1:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Purpose and Authority:</u> <u>Three pending cases; conference with legal counsel –</u>

	Closed session subject to: <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>
<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel; approval of settlements
<b>Presented By:</b>	Suzanne Madison Goldstein with Jason Rudolph/YMC
<b>Materials:</b>	N/A
<b>Est. Time</b>	5 mins.

**VIII. ADJOURNMENT:**

Board President adjourned the meeting at 6:11 pm.